

## BOUNDARY HOUSE PATIENT PARTICIPATION GROUP

### ANNUAL GENERAL MEETING 01/08/19

#### HELD IN THE WAITING ROOM AT BOUNDARY HOUSE MEDICAL CENTRE

Present: Jo Jones (Chair), Jane O'Neill (Secretary), Erica Howard (Secretary), Sheila Rawcliffe (Vice Chair), Brian Rawcliffe, Elaine McLoughlin, Marilyn Chapman (Vice Treasurer), Kitty McCaul (Marketing), Dr MZ Goga, Dr Y Burke, Carole Lamb (Bodmin Road), Mags Anderson (Bodmin Road), Brian Rains, Irene Rains, Bernadette Reeves, David Reeves, Michael (Firsway)

1. Joanne welcomed all to the first PPG AGM and thanked everybody for attending.

Dr Goga thanked everybody for their time and asked for a round of applause for the PPG working party. He hopes the momentum continues. He had a couple of ideas that he would like to share – as we are a Park Run Practice could Boundary House staff and patients set a date to go to the park run and take over as volunteers? This will hopefully encourage patients to be more active. The flu clinics held at Boundary House sees hundreds of patients attending the Surgery over several Saturday mornings. Dr Goga thinks this is an ideal opportunity to engage with the patients. Could the PPG attend the clinics to promote (i) There is lots going on in Trafford so it would be great if the PPG could have an information portal (handheld, electronic or both), social media etc where patients could access information on e.g. benefits, exercise groups, mothers groups. The flu clinics would be the ideal opportunity to promote this. (ii) Boundary House would like to become a green Practice. Could the PPG support Boundary House in becoming greener? Could we source a bicycle rack to encourage staff to cycle to work, have a recycling box for inhalers/plastics? Trafford Borough Council will not currently recycle plastics for businesses. Could we develop a strategy to become greener? Dr Burke has looked into recycling inhalers. Apparently, Huggall's Pharmacy recycle but don't have a lot of space. Perhaps we could do it here? Please have a look at this link from the RCGP website. <https://www.rcgp.org.uk/clinical-and-research/resources/bright-ideas/dr-terry-kemple-and-dr-charlie-kenward-green-impact-for-health-scheme.aspx>

(iii) Dr Jackson has talked about a Boundary House gardening group which would be a great way for lonely people to get out of the house and meet others.

2. Apologies: Dr Jackson, Dr Gray, Angela Farrell

3. Jo asked each member of the Working Party to introduce themselves to the room. Jo then informed the meeting about the first meeting on 18 June 2018 and explained how the Working Party was formed. The Working Party looked at the common themes discussed at the initial meeting on 18 June and decided on a short term Practice focused project and a long term community project. The group agreed to meet monthly and are now a group of 7 consisting of patients and one member of staff.

4. Matters arising from minutes – nil

5. Chair's report – Jo read the report to the room (see attached report). The report will be on the website and left on the reception desk.

6. Erica spoke to the group about the foodbank and thanked all PPG members, staff and Boundary House patients for their input. Erica then introduced the annual accounts. The current total is £2,595.35. She thanked the Co-op for their donations and MZG for his support. The next target is £6k.

7. Practice report - Dr Goga also informed the meeting that the Practice as a whole is stable. We have a former Paramedic on the team who is training to be an Advanced Clinical Practitioner and also a Pharmacist. Both members of the team have been invaluable and we hope to keep them both when qualified.

8. Election of officers – Joanne resigned as Chair and was re-elected by the Working Party.

9. General business – Dr Burke congratulated the PPG Working Party for such an organised meeting. She also stated that it is great that PPG are fundraising so successfully but even more so that they are reaching into the community. She then went on to talk about the importance of exercise and encouraged the PPG to volunteer as Marshalls at the local park run on Saturday mornings.

10. The next meeting will be in early September (tbc)

11. Jo closed the meeting at 7:50 pm